

## **Set Search Interface Settings**

You can set the default search method used by ProQuest. This is the search page that is displayed by default when a user logs in to ProQuest.

The available options and an explanation of each follows.

### **Show Browse Topics in "Tools" bar when available**

Select the Show Browse Topics in "Tools" bar when available check box to display the Browse Topics link in the toolbar on search screens for databases supporting Browse Topics.

Clear the check box to keep the Browse Topics link from showing.

### **Display database drop-down box on search pages**

Select the Display database drop-down box on search pages to display the database drop-down on search pages to let users switch databases searched quickly.

Clear the check box to keep the database drop-down from showing.

### **Display "Limit to full text" checkbox**

ProQuest lets you control whether or not the Limit to full text checkbox is displayed. When this box is displayed, users can limit their searches to articles that are available in Full Text format.

Check Display "Limit to full text" to display the limit to full text checkbox.

Or clear the box to hide the checkbox.

### **Start with "Limit to full text" checked by default**

When you select to display the Limit to full text checkbox, you can control whether or not the checkbox is checked by default. When this box is checked, searches will be limited to articles that are available in Full Text format.

Check Start with "Limit to full text" checked by default to have the limit to full text checkbox checked by default.

Or clear the box to leave the checkbox unchecked by default.

### **Default "Look for terms in" to**

The Default "Look for terms in" to option lets you control where ProQuest searches by default.

Select **Citation and article text**, or **Citation and abstracts**.

When **Citation and article text** is selected, ProQuest searches within the complete text of the article, the citation fields, and the abstract.

When **Citations and abstracts** is selected,

ProQuest searches several fields (the specific fields searched depend on the database or databases selected).

### **Display "More options" as open in Basic by default**

This setting lets you control whether More Options are displayed by default on the Basic Search page.

Check Display "More options" as open in Basic by default to have the "more options" section of the Basic Search page expanded by default.

Or clear the box to leave the section closed by default.

### **Display "More options" as open in Advanced by default**

This setting lets you control whether More Options are displayed by default on the Advanced Search page.

Check Display "More options" as open in Advanced by default to have the "more options" section of the Advanced Search page expanded by default.

Or clear the box to leave the section closed by default.

### **Enable Natural Language Searching**

This setting lets you control whether searches are intercepted for Natural Language Searching.

Check Enable Natural Language Searching to intercept and translate searches using a natural language search.

Or clear the box to turn this intercept off.

### **Enable Spelling Variants**

This setting lets you control whether ProQuest will search for spelling variants (for example, color and colour.)

Check Enable Spelling Variants to intercept and search for spelling variants.

Or clear the box to turn this option off.

### **Enable Related Terminology**

This setting lets you control whether the related terminology is available to users. The related terminology option lets users include terms related to the search words when doing an Advanced Search in ProQuest.

Check Enable Related Terminology to let users turn words similar to their Search by Word terms on or off.

Or clear the box to prevent users from seeing this option.

### **Default number of hits to display on Results Page**

ProQuest lets you control the default number of

results to display per page.

In the Default number of hits to display on Results Page, select 10, 20, or 30.

### **Enable Article Translation**

Click Enable Article Translation to let users request a machine-generated translation of the article in Spanish or Portuguese.

Or clear the box to hide the links requesting translations.

### **Allow articles to be emailed**

This setting lets you control whether users can email articles

Check Allow articles to be emailed to let users email articles from ProQuest.

Or clear the box to prevent emailing.

### **Default Citation Style for "Print Bibliography"**

ProQuest lets you control the default style to use for citations.

In the Default Citation Style for "Print Bibliography" field, select the desired citation style.

### **Where to display Smart Search selection on Result page**

ProQuest lets you control where the smart search suggestions appear on the results page.

In the Where to display Smart Search selection on Result page field, select:

**No Smart Search** keeps the suggestions from appearing.

**Top and Bottom** displays the suggestions at the top and bottom of the page.

Top of page displays the suggestions at the top of the page.

**Bottom of page** displays the suggestions at the bottom of the page.

### **Override "find a copy" wording for CrossLinks on Result page with the following text:**

When there is a CrossLink set up for a publication title, the "Find a copy" format icon appears on the results page when there is no full text available.

This option lets you replace the "Find a copy" text that accompanies this icon with your own wording. This is an optional setting.

Enter the desired text in the text box to have it appear on the Results Page.

Or, leave the box empty to use the "find a copy" text.

### **ProQuest Dissertations and Theses—display purchasing options**

ProQuest lets you control whether or not patrons see the purchasing options icon for documents that

are not prepaid. This allows patrons to order microform or paper copies, or if a PDF version is not available through the institution's subscription, patrons can purchase one for download.

Check ProQuest Dissertations and Theses—display purchasing options to show the Full Text Options icon.

Or, clear the box to prevent patrons from viewing this icon.

### **Enable Search alerts to be set up**

ProQuest lets users create alerts for searches. This option lets you control whether or not the Set Up Alerts button is available to users.

Check Enable Search alerts to be set up to let users create alerts for searches.

Or, clear the box to prevent users from creating search alerts.

### **Enable Publication alerts to be set up**

ProQuest lets users create alerts for publications. This option lets you control whether or not the Set Up Alerts button is available to users on the Publication page.

Check Enable Publication alerts to be set up to let users create alerts for publications.

Or, clear the box to prevent users from creating publication alerts.

### **Link Prefix Default Value for Durable URLs**

This option is only used by institutions that utilized a pseudo-proxy script as part of their authentication schema. Specify a prefix to append to the beginning of Durable URLs. The link prefix contains the protocol, server, and service names. By specifying a link prefix, you ensure that when a user clicks on a Durable Link, the request is routed through your server before being passed on to ProQuest. Similarly, pages sent back by ProQuest in response to Durable Link requests are also routed through your server before being delivered to the user.

### **Display Databases page at startup**

ProQuest provides users with the ability to search a wide variety of databases. This option lets you control whether users view the databases page or a search page when they log in to ProQuest.

Check Display Databases page at startup to let users begin at the databases page and select the databases they want to work with.

Or clear the box to let users begin at a search page.

### **Display language selection**

This option lets you control whether users can

access the language selection menu.

Check the Display language selection check box to let users access the language selection pull-down menu.

OR clear the box to prevent users from accessing the menu.

**Show subject directory open w/in Topic Guide by default**

Select the Show subject directory open w/in Topic Guide by default check box to display the subject directory in its tree form by default (for databases supporting Topic Trees).

Clear the check box to display the subject directory collapsed by default.

**Library name and location (name, city, state) for use in Citation**

Enter the name and location (name, city, and state) of the library if desired. This information will be added to any citations generated by users. If you leave this blank, citations will contain **\*\*\*INSERT Library name or system, City, State\*\*\***.

**Default search mode for Third Party DBs**

ProQuest lets you control the default mode used to display search results in third party databases.

In the Default search mode for Third Party DBs field, select the desired search mode.

**Enable links to CINAHL Express Service**

Check the Enable links to CINAHL Express Service check box to display a link from the citation area of the article record to CINAHL express when available. Clear the check box to keep this link from displaying.

**Enable CINAHL continuing Education Modules**

Check the Enable CINAHL continuing Education Modules to display links from the citation with images format page to interactive learning modules when available. Clear the check box to keep the link from displaying.